



**CACHE CITY COUNCIL
GENERAL REGULAR MEETING
CACHE PUBLIC WORKS AUTHORITY
CACHE CITY HALL COUNCIL CHAMBERS
March 21, 2022
6:00 P.M.**

REGULAR SCHEDULED MEETING CALLED TO ORDER:

Roll Call

- () Flint Runyan
- () Kenneth Lyon
- () Scott Brown
- () Steve Red Elk
- () Mark Hill Sr.

Pledge of Allegiance

Invocation

1. Consider approval of the minutes of the February 2022 Regular Meeting of Cache City Council.
2. Consider approval of the Treasurer's Report.
3. Consider approval of the Statement of Revenue and Expenditure.
4. Consider approval of Consent Agenda:
 - A. Approval of purchase orders to be paid in March 2022.
 - B. Approval of payroll purchase orders for pay through March 2022.
 - C. Approval of payroll purchase orders for elected officials, Municipal Judge, and City Attorney retainer through February 2022.
 - D. Approval of purchase orders for Social Security, Federal, State, and unemployment taxes through March 2022.
 - E. Approval of purchase order for petty cash as needed
 - F. Approval of refunds of court bonds and CLEET payments as needed
 - G. Approval of purchase orders for payment of employee health insurance
 - H. Approval of purchase orders for postage
 - I. Approval of payment of utility bills (AEP-PSO, Reliant Energy (Arkla), AT&T, Cotton Electric)

- J. Approval of Fire Chief and Police Chief's written report for February 2022.
- K. Approval of Safety Officer Report for written February 2022.

ANNOUNCEMENTS BY MAYOR AND COUNCIL

CITIZENS PARTICIPATION:

BUSINESS ITEMS:

- 5. Discussion and approval of the 2021 audit prepared by Furrh and Associates.
- 6. Discussion, consideration and approval to appoint John Richmond on the Planning Committee.
- 7. Discussion and possible action regarding damage caused by utility installation in the City of Cache.
- 8. Discussion, consideration and approval for Chamber of Commerce to have Summer in the Streets event downtown on May 21, 2022.
- 9. Discussion and consideration to enter into Executive Session in accordance with 25 O.S. Section 307 (B)(4) to discuss:
 - a: Results of grievance filed.
- 10. Return to open meeting.
- 11. Discussion and consideration of agenda item #8a.
- 12. Discussion, consideration and approval to amend 2021-22 fiscal year budget.
- 13. Discussion and acceptance of resignation from Rhoda Thomas as the manager of Animal Control and put back in the Police Department as per ordinances.
- 14. Discussion, consideration and approval or denial to appoint Rhoda Thomas as City Administrator for the City of Cache effective immediately.
- 15. Discussion, consideration and approval for Paul Couture and Angie Gardner to attend the Oklahoma Code Enforcement Association Spring Educational Conference at Norman, Oklahoma March 31st and April 1st, 2022, to include hotel 1 night each, registration fee \$150 each, meals and Pike pass.
- 16. Discussion, consideration and approval of Ordinance 22-01 amending the employee retirement system, defined contribution plan for the City of Cache, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Cache.
- 17. Discussion, consideration and approval for Alicia Hainline to attend the Spring Seminar April 28th – 29th, 2022 of the Oklahoma Animal Control Association in Moore, Ok with registration fee of \$175, Pike pass and 1 night stay.
- 18. Discussion, consideration and approval for the City of Cache to establish a volunteer program.
- 19. Discussion, consideration and approval or denial of Alcohol and Controlled Substance Testing Policy and Procedure submitted by Oklahoma Municipal Assurance Group (OMAG).
- 20. Discussion and approval for Comanche County District #3 to repair the road in Wildflower Addition not to exceed \$10,000.
- 21. Discussion, consideration and approval or denial of bids for 18 pallets of rubber mulch for the City Parks from Rubbercycle for \$9600, Brown Rubber Mulch for \$10,168.88 or Sutherland Lumber of \$15,000.

GENERAL MEETING ADJOURNED

CPWA MEETING CALLED TO ORDER

Roll Call

- () Flint Runyan
- () Kenneth Lyon
- () Scott Brown
- () Steve Red Elk
- () Mark Hill Sr.

1. Consider approval of CPWA Consent Agenda
 - a. Approval of the minutes of the February 2022 regular meeting of Cache Public Works Authority.
 - b. Approval of the Treasurer's Report
 - c. Approval of purchase orders to be paid in March 2022.
 - d. Approval of payroll purchase orders for pay period thru March 2022.
 - e. Approval of purchase orders for Social Security, Federal, State and Unemployment taxes through March 2022.
 - f. Approval of purchase orders for petty cash as needed
 - g. Approval of purchase orders to Postmaster for water bill postage
 - h. Approval of purchase orders for refunds on water meter deposits
 - i. Approval of purchase orders for payment of employee health insurance
 - j. Approval of purchase orders for payment of Secretary of State or Court Clerk filing fees.
 - k. Approval of payment of utility bills (AEP-PSO, Reliant Energy (Arkla), AT&T, Cotton Electric
2. Discussion and approval of the 2021 audit prepared by Furrh and Associates.
3. Discussion, consideration and approval to amend the 2021-22 fiscal year budget.
4. Discussion and approval to pay Oklahoma Water Resources Board 6-month loan payment for March to September 2022 of \$21,994.93.
5. Discussion, consideration and approval of Ordinance 22-01 amending the employee retirement system, defined contribution plan for the Cache PWA, Cache, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the Cache PWA.
6. Discussion and approval of hiring Waylen Denny and Colby Ochsner as a new Cache PWA worker.
7. Discussion, consideration and approval for the City of Cache to establish a volunteer program.
8. Discussion, consideration and approval or denial of Alcohol and Controlled Substance Testing Policy and Procedure submitted by Oklahoma Municipal Assurance Group (OMAG).

CACHE PUBLIC WORKS AUTHORITY MEETING ADJOURNED

Agenda was filed in the office of the Municipal Clerk at 5:00 p.m. on Thursday 17, 2022.

Signature –Rhoda Thomas, City Clerk Treasurer

CITY AGENDA POSTED AT CACHE CITY HALL AND CACHE POST OFFICE 5 pm, Thursday 17, 2022 THE CITY OF CACHE ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, NOTIFICATION TO THE CITY CLERK AT LEAST FORTY-EIGHT (48) HOURS PRIOR TO THE SCHEDULED MEETING IS ENCOURAGED TO MAKE THE NECESSARY ACCOMMODATIONS. THE CITY MAY WAIVE THE FORTY-EIGHT (48) HOUR RULE IF SIGNING IS NOT THE NECESSARY ACCOMMODATION.

All Regular Scheduled Meetings were filed with the City Clerk December 14, 2021, per State Law and are posted at the City Hall.