

City Council of Cache, County of Comanche, State of Oklahoma and the Cache Public Works Authority met in Special Session on the 21st day of March 2022.

Members Present: Flint Runyan, Ken Lyon, Scott Brown, Mark Hill. Steve Red Elk was absent.

Meeting called to order at 6:00 p.m. by Mayor Brown.

Pledge of Allegiance led by Mayor Brown

Invocation given by Mark Hill Sr.

Item #1: Motion by Runyan approving the February 2022 minutes. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

Item #2: Motion by Runyan approving the Treasurer's Report. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

Item #3: Motion by Runyan approving the Statement of Revenue and Expenditure. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

Item #4: Motion by Lyon approving Consent Agenda A-K. Second by Runyan.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

Announcements by Mayor and Council:

Councilman Runyan received a donation check from Mr. Paul Welker to give to the Fire Department.

Citizen Participation:

Kristin Ward said she was appointed by Great Plains Community for low income for the City of Cache. – Chamber. Thanked everyone for their participation on the old photos and stories for the app that will be available for everyone to look at. Also still would like more stories to go along with the pictures.

Janet Luka – Mountain Winds addition. Stated that she was very unhappy with City of Cache for not warning her that Hilary Communications would be in her yard destroying it. Stated there is an oil spot in front of her driveway and would like them to clean that up.

Tabita Gamble – Mountain Winds addition. Stated her problem was with Vyve. She had open trenches and lines wove in and out of her fence. She had 2 lots and the tracks that was left on her property wondered who would be fixing those.

Contractor from Hilary stated that as soon as they are completely done, they will refill the areas with dirt and let it settle and make sure that it had settled and level before they would come back and put sod in the spaced that they tore up. Also he would be bringing a power washer for the spot.

Business Items:

5. Motion by Lyon to table the 2021 audit prepared by Furrh and Associates. She had to cancel due to pressing matter. Second by Hill.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

6: Motion by Runyan approving the appointment of John Richman on the Planning Committee. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

7: Motion by Runyan to table item #7 of damages caused by utility installation in the City of Cache. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

8: Motion by Runyan approving the Chamber of Commerce to have Summer in the Streets event downtown on May 21, 2022. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

9. Motion by Runyan to table entering into Executive Session in accordance with 25 O.S. Section 307 (B)(4) to discuss results of grievance filed, due to the City Attorney stated that more information needed to be listed on the agenda item. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

10: Motion by Runyan to table this item. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

11: Motion by Runyan to table this item. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

12: Motion by Runyan to table this agenda item. It was asked that it be itemized of what was being amended. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

13: Motion by Runyan on approval to accept the resignation from Rhoda Thomas as the manager of Animal Control and put back in the Police Department as per ordinances. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

14: Motion by Runyan to table the appointment of Rhoda Thomas as City Administrator for the City of Cache effective immediately. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

15: Motion by Lyon approving Paul Couture and Angie Gardner to attend the Oklahoma Code Enforcement Association Spring Educational Conference at Norman, Oklahoma March 31<sup>st</sup> and April 1<sup>st</sup>, 2022, to include hotel 1 night each, registration fee \$150 each, meals and Pike pass. Second by Runyan.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

16: Motion by Runyan approving Ordinance 22-01 amending the employee retirement system, defined contribution plan for the City of Cache, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Cache. Second by Lyon,

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

17: Motion by Lyon approving Hainline to attend the Spring Seminar April 28<sup>th</sup> – 29<sup>th</sup>, 2022 of the Oklahoma Animal Control Association in Moore, Ok with registration fee of \$175, Pike pass and 1 night stay. Second by Runyan.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

18: Motion by Lyon to table City of Cache to establish a volunteer program. Needed to be checked into with the insurance OMAG to see if that is something that would be covered by them for injury or dog bite. Second by Runyan,

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

19: Motion by Runyan approving the Alcohol and Controlled Substance Testing Policy and Procedure submitted by Oklahoma Municipal Assurance Group (OMAG). Second by Lyon, Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

20: Motion by Runyan approving Comanche County District #3 to repair the road in Wildflower Addition not to exceed \$10,000. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

21: Motion by Lyon approving the purchase of 18 pallets of rubber mulch for the City Parks from Rubbercycle for \$9600. Second by Hill.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

Motion by Runyan to adjourn General Meeting. Second by Lyon.

Vote: Runyan - Yes, Lyon -Yes, Hill- Yes.

### Cache Public Works Authority

Members Present: Flint Runyan, Ken Lyon, Scott Brown, Steven Red Elk and Mark Hill.

1. Motion by Lyon approving the Cache PWA consent agenda items A-K. Second by Runyan, Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

2. Motion by Runyan to table the 2021 audit prepared by Furrh and Associates due to auditors not present for other pressing matters.

Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

3. Motion by Runyan to table this item, need itemized items that needed to be amended. Second by Brown.

Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

4. Motion by Brown approving the payment to Oklahoma Water Resources Board 6-month loan payment for March to September 2022 of \$21,994.93. Second by Runyan,

Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

5. Motion by Brown approving Ordinance 22-01 amending the employee retirement system, defined contribution plan for the Cache PWA, Cache, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the Cache PWA. Second by Runyan.

Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

6. Motion by Brown approving the hiring of Waylen Denny and Colby Ochsner as a new Cache PWA worker. Second by Runyan.

Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

7. Motion by Brown to table the City of Cache to establish a volunteer program. Second by Runyan.

Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

8. Motion by Runyan approving the Alcohol and Controlled Substance. Testing Policy and Procedure submitted by Oklahoma Municipal Assurance Group (OMAG). Second by Brown.

Vote: Runyan - Yes, Lyon -Yes, Brown – Yes, Hill- Yes.

Motion by Runyan adjourning Cache PWA meeting. Second by Brown.

Vote: Runyan - Yes, Lyon -Yen, Brown – Yes, Hill- Yes.

CACHE PUBLIC WORKS AUTHORITY MEETING ADJOURNED 8:20

A handwritten signature in black ink, appearing to be 'S. Brown', written over a horizontal line.

Mayor - Scott Brown

A handwritten signature in black ink, appearing to be 'Rhoda Thomas', written over a horizontal line.

City Clerk/Treasurer - Rhoda Thomas